



网上注册用户指南

(FastTrak 新客户)

<http://www.finelinetech.com>

版本1.6 – 普通用户

2015年2月17日

联系方法

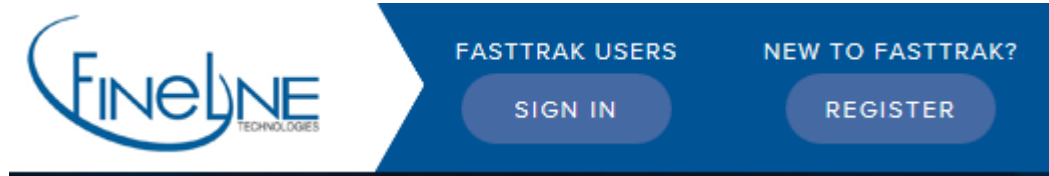
Email: support@finelinetech.com.hk

客户服务

中国(香港): 852-2156-9788

I. 注册新帐号:

要使用 FineLine 的 FastTrak 网上订购系统，您首先需要于网站内为贵司开设一个帐号。请进入网站 <http://www.finelinetech.com>，您会发现以下标志：



如果您已经有一个帐号，请点击“SIGN IN” (登录)，然后使用您的电邮地址和密码登陆即可。



Welcome

Sign In or Register

Welcome back to FineLine Technologies!
Sign in below to access your account and get started.

Email or Username

Alfred@abc.com

Password (Case Sensitive!)

●●●●●●●●

Not a member? Register with FineLine Technologies by clicking below

SIGN IN

REGISTER

[\(Forgot your password?\)](#) | [Contact FineLine](#)



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如果您是新的客户，您可以通过点击“REGISTER”(注册)去注册一个新的帐号。要注册您将需要：

- 一个有效的电子邮件地址。
- 您的零售商之客户识别号或制造商识别号(非强制)。
- 贵司的出货及付款资料。
- 付款方式，如提供有效的信用卡或银行转账号之类的信息。

注：如果您现在还没有确定您的付款方式及零售商识别号，您仍然能够完成注册并於稍後提交有关信息。

请选择正确的注册类别:

1. 作为一个已经注册过的客户，并想取得多一个用户帐号，请选择“New User Registration”(新用户注册)，然后点击“Continue”(继续)。

- New User Registration**
This option is for registering individual users for a company that is already registered with FastTrak. Your FastTrak Customer ID is required to add a new user to an existing account. Please reference your billing invoice to locate your customer ID.

2. 作为一个新客户注册，请选择“New Company Registration”(新客户注册)，然后点击“Continue”(继续)。

- New Company Registration**
Select this option if your company has never registered with FastTrak.



Register

Please select the correct registration option below then click Continue to get started.

Select Registration Option

- New User Registration**
This option is for registering individual users for a company that is already registered with FastTrak. Your FastTrak Customer ID is required to add a new user to an existing account. Please reference your billing invoice to locate your customer ID.
-
- New Company Registration**
Select this option if your company has never registered with FastTrak.



II. 填写个人信息、用户名及密码:

1. 请填写以下资料, 日后您将需要凭借电邮地址和密码在网上下单并与您的零售商联系起来, 您也可以在此联系上更多的零售商。您只需要点击“My Account”(帐户管理) 并进行更新。

注意: 密码之设定需要是 8-10 个位并由大写英文、小写英文和数字组成(例如 Abc12345)。

User ID / Password

Please enter a User ID and Password you want to use to access the On-Line ordering portion of this site. You will only need this one login and password to access any PO associated with any Retailer. You may associate more retailers to your account as we continue to incorporate them into FastTrak. You may do this at any time by clicking 'manage account'.

*First Name:	<input type="text"/>
*Last Name:	<input type="text"/>
*Phone:	<input type="text"/> extension <input type="text"/>
Fax:	<input type="text"/>
*User ID:	<input type="text"/> *Enter your email address*
*Password:	<input type="text"/> *Should be between 8 & 10 characters and contain one number, one upper, and one lower case letter. *
*Confirm Password:	<input type="text"/>

2. 如下面所示, 请先选择您所下订单的零售商, 然后输入您的“Vendor ID”(客户或制造商识别号)。如果对于同一个零售商您有多个客户或制造商识别号, 请用逗号分开它们。若您於注册时没有客户或制造商识别号, 可暂时不填写这部分并完成其後的步骤, 再向买家查询有关号码, 稍後再登陆到系统内进行更新。

Customer Information

Retailer/Vendor ID(s)

Please select the retailers for which you are ordering. For each selected retailer, please enter one or more Vendor ID(s). If you have more than one Vendor ID for a particular retailer, separate the Vendor IDs by a comma. Please note that the Vendor ID is unique to each vendor. This number is used to identify your company with the purchase orders that are uploaded to our system. If you are unsure of your Vendor ID for any associated retailer, please contact your buyer or contact our customer service department at 800-500-8687. *Note: Not all retailers require Vendor ID.

Retailer	Vendor ID
<input type="checkbox"/> 10 SPOT	<input type="text"/>
<input type="checkbox"/> ABC Retailer	<input type="text"/>
<input type="checkbox"/> Aeropostale	<input type="text"/>
<input type="checkbox"/> American Eagle	<input type="text"/>
<input type="checkbox"/> Ashley Stewart	<input type="text"/> *Vendor ID must be 6 digits long, if necessary, enter vendor # including leading zeros
<input type="checkbox"/> Bakers Footwear Group	<input type="text"/>
<input type="checkbox"/> Barneys New York	<input type="text"/>
<input type="checkbox"/> Bass Pro	<input type="text"/>
<input type="checkbox"/> Beall's Outlet	<input type="text"/> Enter your 3 digit Department Number plus 4 digit Vendor ID. Vendor ID must be a total of 7 digits. Reference

*Please note: if you already have a FastTrak account, you may logon to FastTrak and add additional retailers to your existing account.

请注意，客户或制造商识别号都是唯一的，这个号码是用来鉴别贵司和零售商之间的“Purchase order”(订单)。如果您不能确定零售商的客户或制造商识别号，请联系您的买家。请注意，并不是所有零售商都需要提供客户或制造商识别号。

请于下方输入贵司的资料，注*的请一定填写。

Contact Information

Please enter all required contact information below.

*Company Name:	<input type="text"/>
*Country:	<input type="text"/>
*Address Line 1:	<input type="text"/>
Address Line 2:	<input type="text"/>
*City:	<input type="text"/>
State/Province:	<input type="text"/>
*Zip Code:	<input type="text"/>
*Contact Name:	<input type="text"/>
*Contact Phone:	<input type="text"/>
*Contact Fax:	<input type="text"/>
*Contact Email:	<input type="text"/> <small>(separate multiple emails with commas)</small>

3. 订单付款方式:

请选择以下的任何一种付款方式，此付款方式将成为日后您于网上下单的默认付款方式。当然，下单时您也可以选择不同的付款方式。

注意：有关付款方式的选项，电汇有可能推迟订单的发货时间，不过您仍然可以提交您的订单。请于付款后将水单经电邮发给我司。当您的付款被确认到账，我们将会有客户服务人员或财务人员联系您，同时会通知您有关发货时间。

Order Payment Method

Please select one of the payment methods below. This will be the default payment method that is used when placing orders on-line. A different payment method can be used on each order.

a. 信用卡:

Credit Card

Credit Card Type:	<input type="text"/>
Name On Card:	<input type="text"/>
Card Number:	<input type="text"/>
Card Expiration:	<input type="text"/> Month <input type="text"/> Year

b. 电汇：必须先付款才会开始生产，一旦您完成您的网上下单程序，一张形式上的订单将会形成。

Wire Transfer *Payment must be made prior to shipping any orders. A proforma order will be emailed once you complete your order

c. 信用证条款：完成信用证申请书并得到我司确认可使用信用证条款的客户，请选择以下的选项。

Payment Terms and Conditions *A credit application must be completed to set up terms. Please select one of the options below.

Payment terms & conditions customers will receive their invoices electronically via email, which reduces paper, printing and processing time. In addition to the reduction of invoice processing time, the implementation of E-Invoicing will improve service levels by helping to alleviate lost and/or delayed invoices. E-Invoicing ensures that FineLine Technologies and our customers make an invaluable contribution to achieving environmental sustainability. Reducing the number of paper invoices saves trees and reduces disposable waste.

If you wish to opt out of E-Invoicing please click the opt out box here. Opt-out:

d. 货到付款：仅限于发货地址在美国的订单及美国客户使用。

COD *Only available for orders shipping within USA

e. 银行直接扣款：只限美国客户使用。

ACH Account Debit *For US customers only

Bank Name:	<input type="text"/>
Name On Account:	<input type="text"/>
Account Type:	<input type="radio"/> Checking <input type="radio"/> Savings
Bank Account Number:	<input type="text"/>
Bank Routing Number:	<input type="text"/>

f. 预付：支票付款。

Pre-Pay *Pre-Pay by check/Alipay is available. For Pre-Pay payment method, your order will not ship until payment is received. Alipay is for non-US customers only.

PrePay-Type:

完成付款信息後请点击“Continue” (继续)，注*的请一定填写。

4. 填写付款方及默认的发货地址：
请於下方输入付款方的详细资料，注*的请一定填写。

Register

Please provide your Bill To and Ship To information below.

Bill To Information

Please enter your company billing information below. Fields marked with an * are required.

*Company Name:	<input type="text"/>	*
*Country	China	▼
*Address Line 1:	<input type="text"/>	*
Address Line 2:	<input type="text"/>	
*City:	<input type="text"/>	*
State/Province:	<input type="text"/>	
Zip Code:	<input type="text"/>	
*Accounts Payable Contact:	<input type="text"/>	*
*Contact Phone:	<input type="text"/>	*
*Contact Fax:	<input type="text"/>	*
*Contact Email:	<input type="text"/>	(separate multiple emails with commas) *

如果贵司是中国境内的公司，请填上增值税发票的资料。

VAT Information

Please enter all required VAT information below. Fields marked with an * are required before registration can be completed. VAT information is required for all orders billing in China. This information is essential to efficiently execute order processing and shipping. 请填写以下增值税信息。标记*的项目为必填内容，以保证完成注册。中国发票要求提供增值税信息。此信息对订单的及时有效处理极为重要。

*营业执照 - Business License Name:	<input type="text"/>	
*营业执照地址 - Business License Address:	<input type="text"/>	
*联系人 - Contact Name:	<input type="text"/>	
*购货单位电话 - Customer Contact Number:	<input type="text"/>	
*电邮 - Email:	<input type="text"/>	
*购货单位税务登记号码 - Tax Registration Number:	<input type="text"/>	Not less than 15 characters
*银行名称 - Bank Name:	<input type="text"/>	
*账号 - Bank Account Number:	<input type="text"/>	

如付款方及默认的发货地址是一样，贵司可点选以下选项以便把付款方资料复制到货地址栏。

Select the checkbox if Ship To Information is same as Bill To Information

5. 默认的发货地址:

请于下方输入默认的发货地址，注*的请一定填写。完成后请点击“Continue”(继续)。

Please enter all required Shipping information below. Once registered, you can add more Shipping addresses to your account profile. Fields marked with an * are required.

*Company Name:	<input type="text"/>
*Country:	<input type="text"/>
*Address Line 1:	<input type="text"/>
Address Line 2:	<input type="text"/>
*City:	<input type="text"/>
State:	<input type="text"/>
Zip Code:	<input type="text"/>
*Contact Name:	<input type="text"/>
*Contact Phone:	<input type="text"/>
*Contact Fax:	<input type="text"/>
*Contact Email:	<input type="text"/>

(separate multiple emails with commas)

如地址是中国境内地址，请输入中文地址，以便安排运送。

Chinese (for shipping in China)

Company Name:	<input type="text"/>
Country	中国
Address Line 1:	<input type="text"/>
Address Line 2:	<input type="text"/>
Address Line 3:	<input type="text"/>
City:	<input type="text"/>
Province:	<input type="text"/>
Contact Name:	<input type="text"/>

完成初次注册后，如果您想更改或添加更多的发货地址，任何时候通过点击“My Account”(帐户管理)更新您的帐户就可以了。

6. 最后资料确认:

完成注册程序, 请再次检查您所填写的资料, 然后点击“Submit”(提交)。

Registration Summary

You are now ready to submit your registration!!! Please review the summary below. You may go back and change any of the information below by pressing the "Previous Step" button. **If you are satisfied with the information, press the "Submit" button to complete the registration.**

Personal Information	Company Information	Payment Information
First Name: Alfred	Company Name: Top Star Vendor	Payment Method: COD
Last Name: Chan	Country: United States	
Email Address:	Address: 777 Luck Ave Manchester, MO 63021 813-628-1234	
<hr/>		
Bill To Information	Ship To Information	
Company Name: Top Star Vendor	Company Name: Top Star Vendor	
Address: 777 Luck Ave Manchester, MO 63021 813-628-1234	Address: 777 Luck Ave Manchester, MO 63021 813-628-1234	
Cancel Previous Step Submit		

7. 您已成功在 FineLine 注册:

完成注册後, 请点击“Home”(主页) 返回登陆页面或离开 FastTrak。与此同时, 我司财务会审批 贵司的帐户申请, 当中需时約 24 小时(1 个工作日)。完成审批后, 我司会发出电邮通知 贵司。如在未收到完成审批的电邮前便登入, 贵司的帐户会被锁定, 届时请联络客户服务员解锁。

Register

Thank You!!

You have successfully completed the registration process with FineLine Technologies.. With your online account, you will have the ability to submit, track, and view your order history 24 hours a day 7 days a week.

Your account will be activated within the next 24 hours. You will receive a confirmation Email within the next 24 hours that will enable you to access your account and begin ordering!!

Contact us

FineLine Technologies has the fastest turnaround, providing superior service and innovative solutions for the retail supply chain. Please contact our Support Department at 1-800-500-8687 (US) and 852-2-2156-9788 (Asia) for further details.

If you need further assistance, please contact us and one of our representatives will help you right away!

For US, email to support@finelinetech.com or via phone at (800) 500-8687

For Asia, email to support@finelinetech.com.hk or via phone at 852-2156-9788

[Home](#)

*贵司的“Customer ID”(客户编号)会显示于电邮内(见以下画面)。此编号将会用作注册” New User”(新用户)或查询财务纪录之用。

Register

Thank You!!

You have successfully registered with FineLine Technologies. With your online account, you will have the ability to submit, track, and view your order history 24 hours a day 7 days a week.

Your new FineLine Customer ID is **5172832**

If you are ready to get started, then let's begin by [clicking here](#)

Contact us

FineLine Technologies has the fastest turnaround, providing superior service and innovative solutions for the retail supply chain. Please call customer service at (800) 500-8687 with any questions, support or feedback. Visit our web site at <http://www.finelinetech.com>

[Home](#)

III. 注册新用户

作为一个已经注册过的客户，并想取得多一个用户帐号，请选择“New User Registration”(新用户注册)然后点击“Continue”(继续)。

Register

Please select the correct registration option below then click Continue to get started.

Select Registration Option

New User Registration

This option is for registering individual users for a company that is already registered with FastTrak. Your FastTrak Customer ID is required to add a new user to an existing account. Please reference your billing invoice to locate your customer ID.



请于下方输入以下资料，完成後按“Continue”(继续)。

*FastTrak Customer Number(Customer ID) 是 贵司在申请了一个帐号後，我司给予贵司的客户编号。您可在首次注册的确认电邮，登入现有的用户内或订单发票上找回有关编号。

Register

Please fill out the contact information below to begin the registration. Your information will not be shared with any other entity. Fields marked with an * are required.

User Registration

Please provide the requested information below. This information will be used to access the On-Line ordering portion of this site. You will only need this one login and password to access any PO associated with any Retailer. You may associate more retailers to your account as we continue to incorporate them into FastTrak. You may do this at any time by clicking 'Manage Account'.

*FastTrak Customer Number:	<input type="text"/>	This number must be entered to process the registration.
*First Name:	<input type="text"/>	
*Last Name:	<input type="text"/>	
*Phone:	<input type="text"/>	extension <input type="text"/>
Fax:	<input type="text"/>	
*User ID:	<input type="text"/>	*Enter your email address*
*Password:	<input type="text"/>	*Should be between 8 & 10 characters and contain one number, one upper, and one lower case letter. *
*Confirm Password:	<input type="text"/>	



填写 贵司的资料後，请再次检查，完成后按 “Submit”(提交)。

Registration Summary

You are now ready to submit your registration!!! Please review the summary below. You may go back and change any of the information below by pressing the "Previous Step" button. **If you are satisfied with the information, press the "Submit" button to complete the registration.**



Personal Information

First Name:

Candy

Last Name:

Wilson

Email Address:

candywilson@myjone.com



Company Information

Company Name:

Tops Retailers

Country: United States

Address: 17462 Von Karman
Norcorss, ga 30071
678-101-2022



之後 贵司可以返回主页，并用同新注册的用户帐号进行登陆，谢谢。